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Organisational Structure

Since 2016, the CAPjournal has been published by the International Astronomical Union (IAU) and the IAU Office for Astronomy Outreach (IAU OAO). The Editor-in-Chief, Managing Editor, and Executive Editor are the Director, Deputy Director, and Supervising Director of the OAO, respectively. The OAO International Outreach Officer provides support for layout and design. All OAO staff copy edit and provide comments on the issue layout. Collectively, these individuals make up the Editorial Staff. The Editorial Board changes with each new issue and is drawn from members of the following networks: the IAU Office of Astronomy for Development, the IAU Office of Astronomy for Education, the IAU Commission C2 Communicating Astronomy with the Public, the IAU Inter-Commission C1-C3-C4 Working Group on Ethnoastronomy and Intangible Astronomical Heritage, the IAU Equity and Inclusion Working Group, IAU Women in Astronomy Working Group, the IAU Professional-Amateur Relations in Astronomy Working Group, the IAU Working Group on Astronomy in Culture, and the International Planetarium Society. The number of Editorial Board representatives is chosen based on the number of articles in each new issue's alignment. Individuals are selected based on their profile and area of expertise. Our website is managed by a team at the European Southern Observatory. Both the IAU and the National Astronomical Observatory of Japan provide financial support for the production, publication, printing and distribution of CAPjournal.

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Manuscripts submitted to CAPjournal should not be published, submitted to, or under consideration for publication in another journal while still being considered by CAPjournal.

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Authorship

The author list should reflect all who have significantly contributed to a manuscript.

Significant contributions include the following:

- Initiating or designing the project that led to the submission
- Acquiring data, performing analysis or interpretation

- Writing and drafting the manuscript
- Engaging in clear and timely communication with the Editorial Staff
- Accepting responsibility for the article and the statements it makes, including any follow-up questions that may arise

All other contributions should be recognised in the acknowledgements but not included as authors.

Those cited as authors or recognised in the acknowledgements should have tangible contributions to the work.

The acknowledgements section should also reference any funding that supported the research.

The first author is assumed to be the corresponding author (unless otherwise stated) and is responsible for verifying all co-authors' names and affiliations and that the co-authors approve of the final author list.

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